

Sewer Connection Application

When to use this form:

When you require new drainage connection(s) to our foul and/or surface water sewers

NWL Reference Number _____/CONNS/_____/_____
Plus2 Ref _____
Office Use Only

Other forms you may be interested in:

- Point of Connection Application
- Application for a new domestic water supply connection

Section 1 – Applicant Details (*field must be completed)

Please tell us who you are, and how we can get in touch

Name and address of applicant/agent:

Name	*		
Address & Postcode	*		
Email address:	*	Tel No:	*

Name and address of the application fee payee (for invoicing purposes) if different from above:

Name			
Address & Postcode			
Email address:		Tel No:	

Section 2 – Development Site Details (*field must be completed)

We need to know what you are building and where you are building it, including the type of development

NB: Either Grid Reference or House No & Post Code must be completed.

Grid Reference (a six figure reference for the centre of the site e.g. NZ 123456):	*
Address & Postcode	

Type of Development	Number of Units
Houses/bungalows	
Flats/maisonettes	
Caravans	
Care home	
Highway Gullies	
Other (Please Specify)	

Type of Development	Impermeable area (m ²)	Number of beds / students
Retailing		N/A
Office building		N/A
Industrial unit		N/A
School		
Hospital		
Student accommodation		
Highway Scheme		N/A

Does the development include a connection for a basement/cellar? (Y/N)	
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General:	Yes / No	Contact Name / Reference Number
Have you already spoken to someone at Northumbrian Water? <i>Eg: for sewer adoptions or diversion.</i>	*	
Has a Point of Connection Application been completed?	*	
Does the application have Planning and/or Building Regulation permission? Evidence is Required	*	
Is this site currently served by a septic tank?	*	N/A

Water Supply:	Yes / No	Reference Number
Is there an existing water supply to the premises?	*	N/A
If yes, is the site supplied by Northumbrian Water?	*	N/A
If no have you made, or intend to make, an application to Northumbrian Water for a new water connection?		

Section 4 – Proposed Connection Details

We need to know how, when and where you are going to make the connection

Please supply details of the proposed number and construction type for foul, surface water and combined sewer connections.

		Foul	Surface Water	Combined
Direct / Indirect	Connection Type	Number	Number	Number
Direct	Junction connection (i.e. 'blind' connection)			
Direct	Saddle connection (<i>only on sewers 300mm or larger</i>)			
Direct	Existing manhole			
Direct	New manhole			
Indirect	via an existing private drain, private sewer or lateral			
n/a	Soak away	N/A		N/A
Total:				

Direct connections involve construction work to our sewers. Indirect connections involve work to privately owned pipes. Soakaways do not connect to our sewers; however please provide this for our information.

Estimated Date of Connection(s)	
Lateral drain adoption	<input type="checkbox"/> Tick this box if you want Northumbrian Water to adopt the new length of drain from the boundary of your property to the connection to our sewer. This only applies to a drain serving a single premise.

Section 5 – Connection Options

Who will be doing the connection work? Please tick one option only.

Option 1 – I wish to employ one of Northumbrian Water's Framework Contractors to make the connection(s) to your sewer. **Please proceed to section 6 'Checklist and Declaration'**

Option 2 – My contractor will make indirect connection(s) to existing private owned drainage **Please proceed to section 6 'Checklist and Declaration'**

Option 3 – My contractor will make the connection(s) to your sewer subject to Northumbrian Water approval being issued. Please approve the contractor named below to carry out the connection to the public sewer. I understand that Northumbrian Water has the right to refuse permission for this contractor to carry out the works if the required criteria are not met. **Please complete the rest of this form** (We would suggest that your contractor completes the section labelled 'Option 3')

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Option 3 – A: Contractor Details (*field must be completed)

We need to know the details of the contractor you want to complete the work.

Company Name	*	Contact Name	*
Address & Postcode.	*		
Tel. No.	*		
Email	*		

Health & Safety Representative	*
Works Supervisor Name	*
Works Supervisor site contact Telephone number	*

Option 3 – B: Supporting documents to be submitted

We're looking for evidence of the contractor's qualifications, insurance and commitment to Health & Safety

	Preformed Junction or Saddle Connection		New or Existing Manhole	
	Highway	Private Land	Highway	Private Land
Evidence of Highway Authorities and Utilities Committee (HAUC) approval from the Highway Authority & Roads and Street Works Act (RASWA) accreditation	<input type="checkbox"/>	N/A	<input type="checkbox"/>	N/A
Evidence of confined space training for a minimum of two people	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>
A copy of the Permit to Enter Procedure	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>
A copy of the contractor's Health and safety Policy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A copy of your current public liability insurance which must be a minimum of £5 million	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A statement in respect of quality assurance standards for the contractor's work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Details of previous sewer works carried out	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Option 3 – C: Detailed description of the work to be undertaken (Method Statement)

Continue on separate sheet as required

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Option 3 – D: Plant and equipment to be used (including Personal Protective Equipment)

Continue on separate sheet as required
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Option 3 – E: Hazards and Control Measures

Hazards	Control measures to be used
Continue on separate sheet as required	

Option 3 – F: Contingency Arrangements

What's the plan if something does go wrong?

Continue on separate sheet as required
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Option 3 – G: Declaration

This should be signed by the person completing all the 'Option 3' sections

Name	*	Position	*
Signature	*	Date	*

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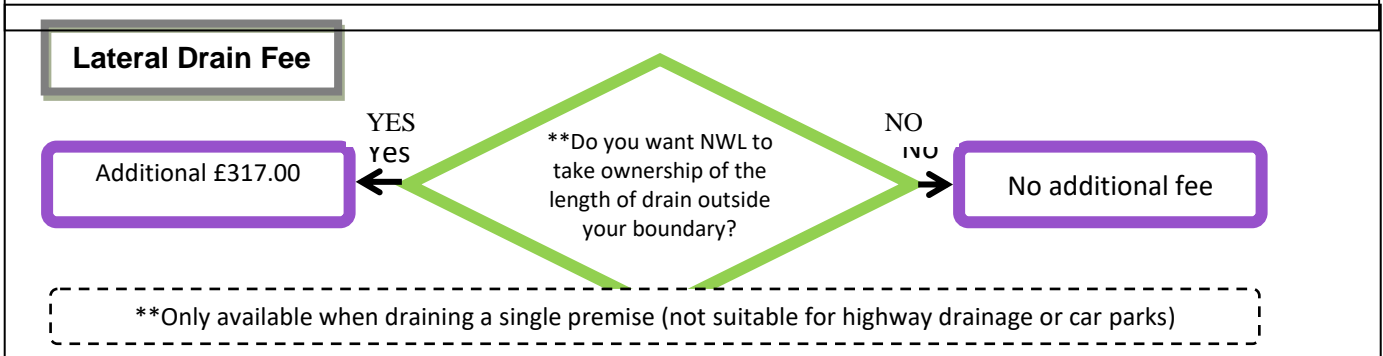
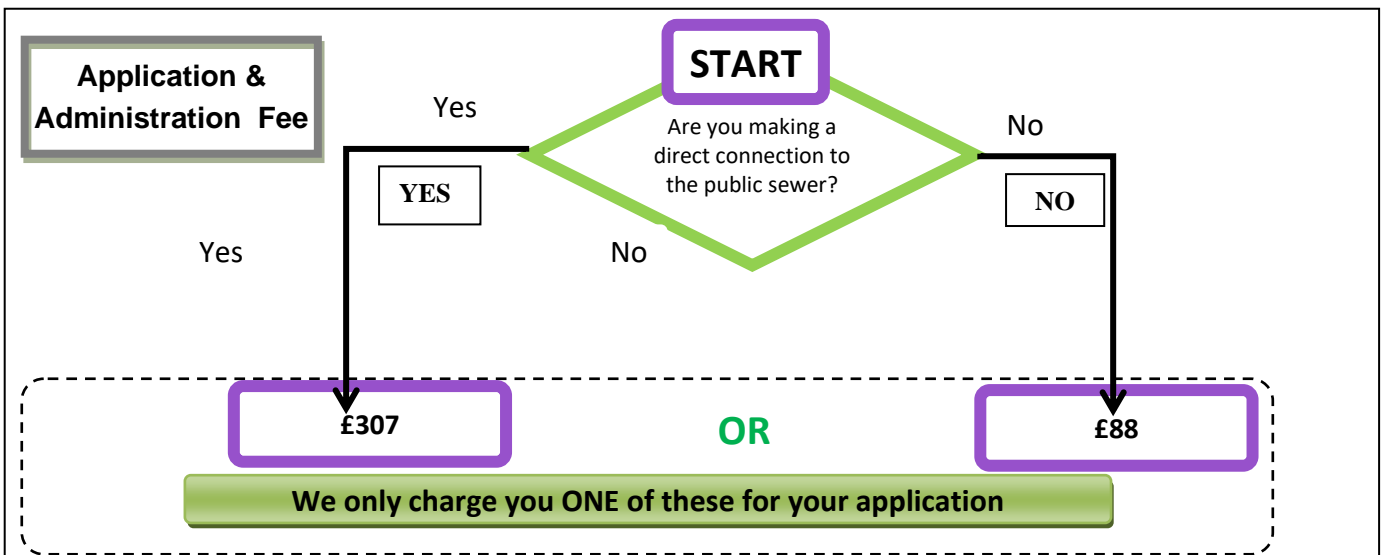
Section 6 – Checklist and Payment

Please use this section to help you to check that everything we need has been included, and work through the process map below to help you calculate Northumbrian Water's fees for processing your application.

- Plan showing the site and point of each connection
- Plan showing location of your pipe work and our sewer
- Evidence of Planning and/or Building Regulation permission
- Supporting documents as selected in Section 3B

If you are applying for several connections on one site we will only charge you the higher of the applicable / appropriate fee as shown below

More details on the charges associated with sewer connections can be found in our 'New Development Charges Scheme' document which is available on our web site here: <https://www.nwl.co.uk/developers/our-charges.aspx>



EXAMPLE A:

1 foul connection to next door neighbour's private drain = £88.00
 1 surface water connection direct to public sewer in the road = £307.00
 Surface water lateral to be adopted by Northumbrian Water = £317.00
Fee to be sent with application form = £307 + £317 = £624.00

EXAMPLE B:

1 foul connection direct to public sewer in garden = £307.00
 1 surface water connection to neighbour's private drain = £ 88.00
Fee to be sent with application form = £307.00

PAYMENTS

- I enclose a cheque for £ _____ in total payment based on the above

Declaration (*field must be completed)

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This should be signed by the person completing Section 1 – ‘Applicants Details’

- Should I choose to use Option 1, I agree to contact Northumbrian Water’s Framework Contractors for quotations for the connection and enter into a contract directly with the contractor of my choice.
- Should I choose Option 3, I agree to pay Northumbrian Water’s reasonable costs should additional inspections be required to inspect defective work
- I agree to bear all costs and charges for the construction of the drain and making the connection
- I agree that it is my responsibility to ensure that it is physically possible to reach the proposed point of connection (eg: agreement with third party land owners, potential obstructions such as existing services, levels of new drainage, levels of existing drainage, etc)
- I agree to give Northumbrian Water a minimum of two working days’ notice before the connection will be constructed – failure to do so may result in additional costs.
- I agree that if no connection is made within 90 days of the application approval, the approval will cease and a new application will be required.
- I agree to pay the Sewerage Infrastructure Charges appropriate to this application, of £235 per household property (or the equivalent number of domestic properties in the case of non-household properties) in accordance with Section 146 of the Water Industry Act 1991. These charges may apply to any property that is connected to our foul sewer network and which already benefits from an existing water supply. If Sewerage Infrastructure Charges are applicable we will determine the charge for your property once we have your complete application and we will require payment after connection has taken place.

I agree, that for the purposes of the Water Industry Act 2003 and the Data Protection Act 1998, the information provided in this form and in any accompanying documents, may be held on a computer and processed by Northumbrian Water Ltd and its servants and agents for all purposes connected with the Company’s statutory water and sewerage undertakings.

Name	*	Position	*
Signature	*	Date	*

Please return your completed application to:

Developer Services
Northumbrian Water Limited
Leat House
Pattinson Road
Washington
NE38 8LB

Or email to: newdevelopmentsewerage@nwl.co.uk

What Happens Next

1. We will assess your application for completeness and let you know if there’s anything else we need.
2. Once we have everything, we will assess your application and give you a response with our decision within 21 days of receipt of all of the required information. We may contact you during that period if we have any queries.
3. If we approve your application, you can then arrange directly with the contractor of your choice for a suitable time to carry out the work.
4. If you are connecting to one of our existing sewers and using your own contractor, they will need to arrange a suitable time for our Clerk of Works to visit site and inspect their work. The letter we send you will include the contact details for the Clerk of Works.