

# APPLICATION FOR AGREEMENT

## Building over (or close to) a public sewer

Building Control Team, Northumbrian Water, Leat House, Pattinson Road,  
Washington, Tyne & Wear, NE38 8LB  
**Telephone number:** 0333 321 4944 - Monday to Friday 8:00am - 4:00pm

CC&B ref: .....

*office use only*

**When completed, please return application to:** [buildingregulations@nwl.co.uk](mailto:buildingregulations@nwl.co.uk)

### Applicants Details - ( \* fields must be completed)

Correspondence Address:

Name *			
Address *			
		Postcode *	
Telephone Number *		Mobile Number	
E-mail Address			

Name and address for invoice payment (if different from above):

Name			
Address			
		Postcode	
Telephone Number		Mobile Number	
E-mail Address			

How do you prefer to be contacted? *	Post	r	Email	r
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### Development Site Details

Address of the site (if different from section 1)

Address	

Details of the proposals

Type of Extension *	Number of Storeys *	Extension Dimensions *	Proposed Build Start Date

Other type of development (please specify)	

### Building Regulations Details

Under building regulations

Have you applied for building regulations approval?	Yes	r	No	r
If yes, please state the local authority / approved inspector ref no.				
Local Authority contact name or approved inspector details				

Where Building Regulations approval is not required for your proposed development, a one-off inspection fee will be applicable to allow us to inspect the foundations.

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### Drainage Arrangement Details

Please confirm details of the existing drainage.

Please indicate the size of the sewer (millimetres in diameter) *			
Please indicate the depth of sewer in metres *			
Are there any existing manholes located inside the proposed building that needs removing or re-located? (if yes, please complete section B)	Yes	No	Unknown
	r	r	r

### Calculating Your Application Fee

All applications are subject to an application charge of £234.00. The application charge includes:

- Technical vetting and administration
- A site visit if needed
- Local Authority liaison in line with Building Regulations

We may also need to carry out a CCTV camera survey. If so, there will be an additional charge for this. If this is required, please indicate which sewer class your application is for:

CCTV Class	Fee Payable
I Sewer up to and including 450mm diameter	£198.00 r
II Sewer over 450mm diameter	£334.00 r

In addition to the above, there will be further charges if there is a requirement for a formal Building Over or Money in Lieu Agreement and/or we have allowed your builder to carry out minor alterations to our existing drainage system. These charges are set out in sections 6 and 7 of this form.

**By signing this form, you are giving our NW representatives consent to enter your premises, if access is available, to carry out the CCTV camera survey. If an appointment is required or you wish to be present during the survey, please advise us.**

### Building Over Agreement

You are completing this section as your build does not meet the consent criteria. Please **tick one** of the following options **only**:

**I Option 1 – Building over Indemnity Undertaking (Building over Agreement)**

- The undertaking is a formal legal agreement which needs to be properly signed and completed
- Such an Undertaking gives Northumbrian Water the option to move all or part of the building, if the sewer requires future repair or replacement, without paying compensation.
- I agree to pay the building over indemnity undertaking charge of £508.00

**I Option 2 – Payment in lieu of such an Indemnity Undertaking.**

- Such an Undertaking gives Northumbrian Water the option to move all or part of the building, if the sewer requires future repair or replacement, and Northumbrian Water will fully reinstate the building at their cost.
- I agree to pay the Payment in Lieu charges based on the charging bands detailed in the guidance notes.

**Charges for both options are in addition to the paying the relevant building over application fee set out in Section C.**

# Section B

## Minor Alterations

Only fill in this section, if there is a requirement for any minor alterations to the existing sewer.  
Please refer to the guidance notes for information on who will be allowed to carry out this type of work

Please indicate the number of manholes that need removed or re-located	
Please indicate the depth of the manhole/manholes in metres.	

Any other type of minor alterations required (please specify)

Please **tick one** of the following options **only**:

**I Option 1 – My builder will carry out the minor alterations**

I request that NW allows my builder below to carry out the minor alterations required to the existing sewer. I understand that NW will make a final inspection and my builder will be responsible for completing any outstanding remedial works.

**Estimated date for building works to be carried out:**

**Your builder's details:**

Contact Name		Company Name	
Address			
		Postcode	
Telephone Number		Mobile Number	
E-mail Address			

- All minor alterations to existing manhole and/or pipes are less than 1.05 metre deep to invert.
- I agree to bear all the costs and charges for the minor alterations required.
- I agree to pay an additional administration and inspection charge of £192.00
- I agree to pay NW's reasonable costs, should additional inspections be required to inspect defective work.
- Please allow 48 hours notice for inspection.

**I Option 2 – I require an estimate from one of Northumbrian Water's term contractors.**

- I agree to bear all the costs and charges for the minor alterations required.
- A site visit will be arranged with one of NW's term contractors to determine the required minor alterations
- Estimated costs will be given and agreed before work commences.

# Section C

## Fees, Checklist and Declaration \*

Application Fee £ 234.00 r

In addition (if applicable):

Please indicate which sewer class your application is for if CCTV is required:

I Sewer up to and including 450mm diameter £198.00 r

II Sewers over 450mm diameter £334.00 r

Administration and inspection of minor alterations made by your own builder £192.00 r

### Where the consent criteria cannot be met:

Building over Indemnity Undertaking (Building over Agreement) £508.00 r

Payment in lieu of such an Indemnity Undertaking (please enter an amount based on the charges outlined in the guidance notes)  r

### TOTAL TO PAY

To make payment for the applicable charges please call **0345 850 0514** Monday through Friday, from 8 am to 5 pm, and quote Reference BOS, followed by the house number, and the postcode relevant to your application.

To carry out any further work, including CCTV, these charges must be paid upfront. Failure to do so may result in a delay in this being carried out.

Please use the following checklist to ensure that you have provided ALL the necessary information and payments for the option(s) you have selected:

Application fee		
Payment made for appropriate <b>application fee</b>	Yes	r
+ CCTV Camera Survey fee if required	Yes	r
Minor Alterations		
<b>Option 1</b> – My building contractor will carry out the minor alterations	Yes	N/A
Payment made for administration fee for minor alterations carried out by contractors other than Northumbrian Water <b>in addition to the application fee.</b>	r	r
<b>Option 2</b> – I require an estimate from one of Northumbrian Water's term contractors.	Yes	N/A
We will arrange an appointment with our term contractors to visit the site and to provide you with an estimated cost for carrying out the minor alterations.	r	r
Building Over Agreement – where the consent criteria cannot be met		
<b>Option 1</b> – Building over Indemnity Undertaking (Building over Agreement)	Yes	N/A
Payment made for a building over indemnity undertaking charge <b>in addition to the application fee.</b>	r	r
<b>Option 2</b> – Payment in lieu of such an Indemnity Undertaking	Yes	N/A
Payment made for the Payment in Lieu charges based on the charging bands detailed in the guidance notes <b>in addition to the application fee.</b>	r	r

## Section C

I understand that this application **does not** mean approval has been granted. No work should commence until written approval has been given by Northumbrian Water Ltd.

I agree, that for the purposes of the Water Industry Act 2003 and the Data Protection Act 1998, the information provided in this form and in any accompanying documents, may be held on a computer and processed by Northumbrian Water Ltd and its servants and agents for all purposes connected with the Company's statutory water and sewerage undertakings.

**I confirm that.....&..... is/are the legal owner of the property or possess power of attorney\* to act on behalf of the legal owner(s) of this property**

Signed: .....

Date: .....

Signed: .....

\*a copy of the Power of Attorney must be included with this application